



2023-2024

Competitive Events Handbook



Prepared Speaking

Event Code

PS

Event Type

Individual Event

Time to Shine with Prepared Speaking!

Hey there, future speakers! Get ready to boost your speaking skills with Prepared Speaking. It's all about improving your oral communication skills in a powerful way, employers find roles for good communicators!

Let's Break it Down:

In this event, you'll be creating a speech about a special NCA topic. The topic changes each year to match the NCA theme that's revealed after the Career Development Conference.

2023-2024 Topic: How has Jobs for America's Graduates (JAG) supported you in looking towards and preparing for the future?

The Main Event:

Your speech will be no longer than five (5) minutes. That's just enough time to share your thoughts and ideas on the topic.

Stay Connected:

All competitors will talk about the same topic, so you'll be part of a big conversation. And guess what? You won't need microphones or props for this – just your prepared speech!

Keep it Handy:

Feel free to use index cards for notes during your speech. If you're into technology, you can use electronic notecards on devices like tablets or laptops – but remember, you can't show them to the judges.

Time to Shine:

The timekeeper will give you a heads-up when you have just one minute left. And when your five minutes are up, it's time to wrap it up. Judges will then take three minutes to rate your speech.

Get Ready to Speak Up:

Prepared Speaking is your chance to impress with your thoughts and delivery of ideas. Remember, no props, just your voice and your amazing speech. Let's make it memorable!



Judge Rating Sheet

Prepared Speaking

Team: _____

Section: _____

Division: _____

Judge: _____

Judge Signature: _____

Time In: _____

Time Out: _____

Statement of interest	Fair 0-2	Average 3-5	Good 6-8	Excellent 9-10	Judge Score
1. Delivery	Competitor seems uncomfortable and disengaged from the audience.	Competitor shows some discomfort and lack of engagement with the audience.	Competitor is confident and engaging with the audience.	Competitor is poised, confident, and engaging with the audience.	
2. Organization	Speech lacks structure and coherence.	Speech has some structure and coherence, but is difficult to follow.	Speech is well-organized and easy to follow.	Speech is expertly organized and flows seamlessly.	
3. Content	Speech lacks substance and relevance to the topic.	Speech includes some relevant content, but lacks depth.	Speech includes relevant and well-researched content.	Speech includes expertly researched, relevant, and compelling content.	
4. Delivery Techniques	Limited use of vocal variety, gestures, and eye contact.	Some use of vocal variety, gestures, and eye contact.	Effective use of vocal variety, gestures, and eye contact.	Expert use of vocal variety, gestures, and eye contact.	
5. Time Management	Struggles with time; significant deviations; lacks awareness.	Generally adheres; minor deviations; occasional hesitations.	Effectively manages time; well-paced transitions; good awareness.	Exceptional time management; precise control; seamless transitions; strong awareness.	
6. Language Use	Speech includes multiple grammar, pronunciation, and vocabulary errors.	Speech includes some grammar, pronunciation, and vocabulary errors.	Speech includes few grammar, pronunciation, and vocabulary errors.	Speech includes expertly executed grammar, pronunciation, and vocabulary.	

Statement of interest	Fair 0-2	Average 3-5	Good 6-8	Excellent 9-10	Judge Score
7. Engagement	Little to no evidence of engagement with the audience.	Some evidence of engagement with the audience.	Effective engagement with the audience.	Expert engagement with the audience.	
8. Overall Impression	Speech is ineffective, poorly planned, and poorly executed.	Speech is somewhat effective, planned, and executed.	Speech is effective, well-planned, and executed.	Speech is expertly effective, well-planned, and executed.	
9. Meeting Time Requirements	N/A	The meeting slightly exceeded or fell short of the allocated time.	The meeting adhered precisely to the allocated time.	The meeting concluded earlier than the allocated time, allowing for additional discussion or activities	
10. Professional Attire	The attire is unsuitable and unprofessional for the context.	The attire shows some professional elements but lacks consistency.	The attire is suitable and professionally consistent.	The attire is exceptionally appropriate and demonstrates a deep understanding of professionalism.	

Notes:

Total Score
Out of 100 total points.